

# Highlands Neighborhood Emergency Response Tool

**Instructions:** Invite your immediate neighbors to share the following information with each other. Fill out BOTH SIDES of this form, and provide a copy of the complete form to everyone. Discuss how you can support each other in case of an emergency, such as shutting of gas lines or taking care of pets. Make sure to update this form as necessary.

Date \_\_\_\_\_

Name(s) \_\_\_\_\_

Street address: \_\_\_\_\_

Are you a (circle one):      Full Time Resident                      Part Time Resident

Is there a time of year that you are usually NOT in the Highlands?

\_\_\_\_\_

Phone – land line(s) \_\_\_\_\_

Phone – mobile(s) \_\_\_\_\_

Email address(s) \_\_\_\_\_

Emergency contact name \_\_\_\_\_

Emergency contact phone \_\_\_\_\_

Do you require any specific needs during an emergency? If so, explain briefly.

Do you have any special emergency skills or training, such as CPR or CERT? Please list.

Do you have equipment or supplies to share in an emergency? Please list.

Do you leave pets in your home when you are not present? If so, what do we need to know to take care of them (Do you have a pet emergency kit? Is there a carrier?)

Please indicate the location of each of the following utilities by drawing a simple diagram below. Feel free to add and label other important features. Don't turn off fire sprinklers!

w = water shut off

p = propane house shut-off

e = electrical shut off

s = solar pane

t = propane tank

(BACK OF HOUSE)



(STREET)